

**LUCAS LOCAL SCHOOLS
LUCAS, OHIO
BOARD AGENDA**

**Regular Board Meeting
June 19, 2012 – 7:00 p.m.
Heritage School Library**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

Mr. Cooper _____

Mr. Endsley _____

Mr. Maglott _____

Mr. McFarland _____

Mrs. Vail _____

IV. TREASURER'S ITEMS

A. Adopt Agenda

Resolution to adopt the Agenda as presented.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

B. Minutes

Recommend the Minutes of the Regular Board Meeting of May 15, 2012 be approved.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

C. Financial Report for the Period Ending May 31, 2012

Recommend the Monthly Finance Report, Bank Reconciliation, Monthly Check Register, Financial Report, Revenue Account Summary and Revenues & Expenditures for the month of May 2012 be approved.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

D. Temporary Appropriations - July 1, 2012-June 30, 2013
Recommend adoption of the Temporary Appropriations for FY2013 at Fund Level that are calculated not to exceed 50% of expenditures for Fiscal Year 2012.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

E. Change Funds and Petty Checking Account
Recommend the Change Funds and Petty Checking Account for the 2012-2013 school year be approved.

\$ 1,200.00	Change Fund to Eric Teague, A.D.
50.00	Change Fund to Brenda Stevens, H.S. Secretary
100.00	Change Fund to Nancy Schaad, Food Service Supervisor
50.00	Change Fund to Debra Panyik, Elementary Secretary
50.00	Change Fund to High School Yearbook
50.00	Petty Cash Fund to Central Office

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

F. Allocate Interest
Recommend the Board authorize the Treasurer to allocate earned interest each month for the following funds based upon the ending balance on the last business day of the month.

006 – Food Service – beginning February 1, 2012

Effective 09/01/2006 for the following:
007/9001 - Special Trust Elementary Faculty
007/9003 - Special Trust MS/HS Faculty
007/9004 - Cathy Gilbert Memorial
007/9011 - Michael C. Fanello Memorial
007/9088 - Rick McFarland Scholarship
008/9095 - Endowment Fund
008/9096 - Shelby Cooper Scholarship
008/9099 - Christine Wyka Endowment

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

G. Authorization for Necessary Advances, and Modifications
Recommend authorizing the Treasurer to make all necessary advances and modifications in order to close books for FY2012. Advances out of the General fund to be repaid in July, 2012:

- Fund 506 Race to the Top - \$3,000.00

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

H. Fanello Concrete
Recommend approval to accept the quote from Fanello Concrete for \$16,000 from the PI fund for new bleacher construction.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

I. Then and Now Statement [ORC 5705.41 (D) (1)]
Recommend the Board approves a “then and now” statement [ORC 5705.41 (D) (1)] for Fanello Concrete in the amount of \$8,500.00 to be paid out of the Permanent Improvement fund for replacing the Middle School Steps.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

J. Blanket and Super Blanket Purchase Orders
Recommend the Board approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$150,000.00 per order for Fiscal Year 2013.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

K. Activity Budget
Recommend the Board approve High School Student Council and Class of 2016 Activity Budgets for the 2012-2013 school year.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

L. FY2012 Appropriations
Recommend the Board approve the attached Revised FY2012 Permanent Appropriations.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

V. RECOGNITION OF VISITORS

At this time the Board wishes to recognize our visitors to this meeting. We thank you for attending our meeting. If anyone wishes to address the Board, you may do so at this time.

The Board is not required to answer or respond to anyone who addresses the Board at a Board Meeting. An answer or response may be made at another time after the Board has an opportunity to research the matter.

Michelle Smollen

VI. ADMINISTRATIVE INFORMATION ITEMS

VII. ACTION ITEMS

A. Employment – Non Certified Resignations

Recommend acceptance of the resignation of Karli Smith – Aide, effective at the conclusion of the 2011-2012 school year.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

B. Employment – Classified Contract

Recommend the employment of Linda Metcalf as EMIS Coordinator effective August 1, 2012 through July 31, 2013.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

C. Professional Leaves

Recommend the following professional leaves be approved:

05/15/12 CMDT-New School Meal Pattern and New Cats.net Training Session – Ohio Department of Education, Columbus, Ohio

Nancy Schaad

05/16/12DASL Year End Training – NCOCC, Mansfield, Ohio

Tracy Grillo

05/25/12Statewide Educator Evaluation Symposium – Columbus Convention Center, Columbus, Ohio

Kari Case

05/25/12Regional Track Meet (Boys) – Fairfield Union High School, Lancaster, Ohio

Dane Farina, Tom Thome

06/18-19/12 Summer Institute 2012 – Ohio School for the Deaf, Columbus, Ohio

Andrea Smith

06/21/12The Ohio Moodle Moot – MOESC, Mansfield, Ohio

Sherri Glaze

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

D. Employment - Certified Contract

Recommend the employment of Kaitlyn Fraley, Elementary School – Fourth Grade, for the 2012-2013 school year pending valid licensure and B.C.I./F.B.I. check.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

E. **Summer Science Lab**
Recommend the employment of Kevin Reinthal for the Summer Science Lab program not to exceed 60 hours at a rate of \$25.00 per hour.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

F. **Employment - Classified Substitutes for School Year 2012-2013**
Recommend approval of the following Classified Substitutes for school year 2012-2013 pending current B.C.I./F.B.I. check, and pending proper Educational Aide Permit or License/Permit where necessary:

Custodians

Sherri Dickerson
April Hershey
Craig Maglott
Mark Mayer
Barb Mullins
Terry Sauder
Brad Teague
Ruth Zakutni

Bus Drivers

Howie Guegold
Tom McNeely
Sieglinde Mullins
Tamora Paramore
Earl Roth
Terry Sauder
Douglas Swain
Donita Switzer
Heidi Wade
Adam Weitzel
Mark White

Educational Aides

April Hershey
Elizabeth G. Keiffer
April Kleilein
Brittany Koch
Jodi Palm
Jennifer Pasheilich

Food Service

Jean Green
April Hershey
Ruth Zakutni

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

G. **Employment – Supplemental Contracts**
Recommend approval of the following persons for Supplemental Contracts for the 2012-2013 school year.

Sherri Glaze	National Honor Society
Sherri Glaze	Lead Mentor
Sherri Glaze	Outdoor School (overnight)
Kristy Tucker	Lead Mentor

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

H. **Employment**
Resolution to accept the addendum to the contract of High School Principal/Athletic Director Eric Teague to serve as Senior Class Advisor for the 2012-2013 school year.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

I. Employment – Supplemental Contract-Race to the Top Coordinator
Recommend approval of Kari Case for the Supplemental Contract, Race to the Top Coordinator for the 2011-2012 and 2012-2013 school years. To be paid from the RttT Fund.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

J. Employment – Non-Certified Pupil-Activity Program Contracts
The following position(s) have been offered to certified/licensed employees of the school district and have been advertised for certified/licensed individuals who are not currently employed by the board and no such person(s) qualified to fill such position(s) applied for and accepted the position(s). Therefore, the Board approves a Pupil-Activity Program Contract be granted to the following non-certified/licensed individual(s).

Recommend approval of the Pupil-Activity Program Contracts for the 2012-2013 school year for the following, pending B.C.I./F.B.I. check, CPR certificate and completion of training to acquire the Pupil Activity Supervisory Certificate where necessary:

Bryan Morrison Volunteer Boys Basketball

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

K. Employment – Summer Help-Painting
Recommend approval of summer painting not to exceed 100 hours at a rate of \$8.00 per hour.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

L. Storage Building
Recommend accepting the quote for materials from Yoder Lumber for a Storage Building totaling \$12,829.17 to come from the PI.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

M. Mid Ohio Educational Service Center
Recommend approval of the Service Agreement and Contract with Mid Ohio for FY13.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

N. Police Services Contract 2012-2013
Recommend approval of Police Services Contract with the Richland County Sheriffs Office for FY13.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

O. Agreement for PreSchool Services
Recommend approval of PreSchool Services with Richland Newhope Center for the 2012-2013 school year.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

P. Board Policy
Recommend approval of the revised Board Policy EF/EFB – Food Services Management/Free and Reduced-Price Food Services.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

Q. Ohio Coalition for Equity & Adequacy of School Funding
Recommend the FY 2012-2013 Membership Dues of The Ohio Coalition for Equity & Adequacy of School Funding be approved.

October 2011 total ADM x \$.50 = \$ _____

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

R. Elementary School, Middle School, and High School Handbooks and Athletic Handbook – 2012-2013
Recommend approval of the following handbooks for the 2012-2013 school year:

Elementary School Handbook
Middle School Handbook
High School Handbook
Athletic Handbook

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

S. **Fee Schedules**
Recommend adoption of the Elementary School and Heritage Middle School student fees for the 2012-2013 school year.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

T. **Pee Wee Football**
Recommend renewal of the Agreement with Pee Wee Football for 2012-2013.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

U. **LPDC Members**
Recommend the Board approve the Elementary Principal and the High School Principal as members of the Local Professional Development Committee and to receive an annual stipend of \$300.00 each for each year in which the person is a member of the LPDC.

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

V. **Donations**
Recommend the Board accept the following donation:
2102 Safety Town
Monroe Twp. Fire Department – purchasing Safety Town T-Shirts and safety demonstrations by
Jim Sweat, Steve Boyd and Wes Martin
Richland County Sheriff Department – Officer Kochis, Adrienne Hoover and Sheriff Sheldon
CACY – Mrs. Hickey
Mark Sauder – for School Bus Safety
Group Leaders – Taylor Stevens, Chloe Pollard, Morghann Sauder, Aaron Bays, Oliviah Cook,
Heather Glasener, and Emily Barrett

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____

VIII. **ITEMS FROM INDIVIDUAL BOARD MEMBERS**

IX. **ADJOURNMENT**

1. _____

2. _____

Cooper _____ Endsley _____ Maglott _____ McFarland _____ Vail _____